

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, JANUARY 16, 2017 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.**

<b>PRESENT</b>	Derek Dabee	Chairperson
	Edward Ploszay	Vice-Chairperson
	Diane Cameron	Trustee
	Teresa Jaworski	Trustee
	Evelyn Myskiw	Trustee
	Maria Santos	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
<b>REGRETS</b>	Greg McFarlane	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Gwen Birse	Assistant Superintendent
	Verland Force	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Gaylene Schroeder-Nishimura	Asst. Secretary-Treasurer
	Donna Herold	Administrative Assistant

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*Trustee Dabee in the Chair.*

The meeting was called to order at 6:04 p.m.

**CHAIR OF THE BOARD**

*I would like to begin by acknowledging that we are in Treaty One territory and that the land on which we gather is the traditional territory of Anishinaabeg, Cree, Oji-Cree, Dakota and Dene peoples and the homeland of the Métis Nation.*

**MINUTES**

Approved the minutes of the Regular Board Meeting of Monday, December 12, 2016.

**16-073 Approval of the Agenda**

Myskiw / Santos

That the agenda for this meeting be approved as listed.

**CARRIED**

**16-074 Moved to Committee of the Whole at 6:06 p.m.**

Cameron / Santos  
That the Board move into Committee of the Whole.

**CARRIED**

*Trustee Ploszay in the Chair.*

**DISCUSSION ITEM**

First Draft 2017-2018 Budget.

**PERSONNEL REPORT****16-075 Superintendents' Personnel Report**

Jaworski / Sarbit  
That the Superintendents' Personnel Report be ratified.

**CARRIED****ADMINISTRATOR APPOINTMENT**

Fortunato Lim was appointed to the position of Principal of Riverbend Community School effective January 16, 2017.

**TEACHER APPOINTMENTS**

Daniella Greco was appointed to a part-time (.50) Limited Teacher – General (term) contract effective January 9, 2017 to March 24, 2017.

Elizabeth LaRue was appointed to a part-time (.50) Limited Teacher – General (term) contract effective January 9, 2017 to June 30, 2017.

Keri-Ann Stone was appointed to a full-time (1.00) Limited Teacher- General (term) contract effective January 9, 2017 to March 24, 2017.

Connie Tat was appointed to a full-time (1.00) Limited Teacher- General (term) contract effective January 10, 2017 to June 30, 2017.

Emily Taylor was appointed to a full-time (1.00) Limited Teacher – General (term) contract effective January 9, 2017 to June 30, 2017.

## **PERSONNEL REPORT**

### **SUBSTITUTE TEACHER APPOINTMENTS**

The following were appointed to a substitute teacher contracts effective the 2016-2017 school year:

Ricca Atienza  
Daniel Bergman

Ashley Steinberger  
Reina Younka

### **TEACHER MATERNITY/PARENTAL LEAVES**

Melanie Clendenan was granted maternity/parental leave effective February 27, 2017 to March 11, 2018.

Scott Main was granted parental leave effective February 21, 2017 to March 13, 2017.

Paramjeet Ranouta was granted maternity/parental leave effective February 6, 2017 to February 6, 2018.

Kashmere Cleofas was granted maternity/parental leave effective March 6, 2017 to April 2, 2018.

### **CLINICIAN APPOINTMENT**

Sheila Zalluski was appointed to a part-time (.50) Limited Teacher-General (term) contract effective January 9, 2017 to June 30, 2017

### **CLINICIAN MATERNITY/PARENTAL LEAVE**

Lisa Stott was granted maternity/parental leave effective January 31, 2017 to January 30, 2018.

### **ADMINISTRATOR RETIREMENTS**

Anne-Marie Dooner gave notice of intent to retire June 30, 2017.

Peter Obendoerfer gave notice of intent to retire June 30, 2017.

### **TEACHER RETIREMENTS**

Marilyn Pressman gave notice of intent to retire June 30, 2017.

Hans Froese gave notice of intent to retire June 30, 2017.

## PERSONNEL REPORT

### CUSTODIAN APPOINTMENT

Levis Chacon was appointed to the position of Custodian, full-time (8 hours per day) effective December 12, 2016.

### LIBRARY TECHNICIAN ASSISTANT APPOINTMENTS

The following were appointed to the position of Library Technician Assistant part-time (3 hours per day) effective January 9, 2017 to June 30, 2017:

David Perlmutter

Samantha Tschetter

## SUPERINTENDENTS' REPORT

The following matters were received as information:

- Personnel Matters.
- Manitoba School Boards Association Collective Bargaining Update.
- Evergreen School Ground Greening Report.

*Trustee Dabee in the Chair.*

### **7:34 p.m. Concussion Protocol**

- Scott Miller, NRG Athletes, Fitness, Therapy
- Glen Bergeron, PhD CAT(C), Athletic Therapist/Professor, Director Heads Up Concussion Institute, Gupta Faculty of Kinesiology and Applied Health, U of W
- Rick Farmer, Phys Ed Divisional Team Leader

## **16-076 Moved to Committee of the Whole at 9:10 p.m.**

Myskiw / Sarbit

That the Board move into Committee of the Whole.

**CARRIED**

*Trustee Ploszay in the Chair.*

## SUPERINTENDENTS' REPORT

The following matters were received as information:

- Maintenance / Transportation Open House Update.
- Region 5 & 6 Teleconference.

## 16-077 Region 5 & 6 Teleconference

Sarbit / Dabee

That the Manitoba School Boards Association return to its traditional format for Region 5 and 6 meetings. **CARRIED**

### SUPERINTENDENTS' REPORT

The following matters were received as information:

- Accounts Summary Ending November 30, 2016.

## 16-078 Riverbend Community School Religious Instruction

Santos / Sawka

That the Board approve Child Evangelism Fellowship of Manitoba's request to provide classes on Religious Instruction to students for those parents who have requested it at Riverbend Community School. **CARRIED**

## 16-079 High Altitude Balloon Clubs

Sarbit / Jaworski

That the Board approve the High Altitude Balloon Club budget requests as follows:

- \$1,700 - Collège Garden City Collegiate
- \$800 - Maples Collegiate
- \$2,500 - West Kildonan Collegiate
- \$2,815 - H.C. Avery Middle School

**CARRIED**

## 16-080 School Names Update

Cameron / Ploszay

That the Board approve the update of the school names with the Education Administration Services Branch.

### Current Name

École Riverbend Community School

R. F. Morrison School

James Nisbet Community School

Constable Edward Finney School

Maples Collegiate Institute

### Updated Name

Riverbend Community School  
(gikinoo'amaageiwigamig)

Школа R. F. Morrison School

École James Nisbet Community School

École Constable Edward Finney School

Maples Collegiate

## 16-081 Transportation Fees for 2017-2018

Ploszay / Sarbit

That the 2017-2018 Transportation Fees for non-eligible students be as follows:

- \$495.00 for K to 5 students.
- \$560.00 for Grade 6 to 8 students.
- \$631.50 for Grade 9 to 12 students.

That the fee for families with more than one child, Kindergarten to Grade 8, riding the bus be reduced by \$100 for the second child and that the maximum family fees be set as follows:

- \$890.00 for two or more K to Grade 5 students.
- \$955.00 for one K to Grade 5 student and one Grade 6 to 8 students.
- \$1,020.00 for two or more Grade 6 to 8 students.
- \$1,026.50 for one K to Grade 5 student and one Grade 9 to 12 student.
- \$1,091.50 for one Grade 6 to 8 student and one Grade 9 to 12 student.
- \$1,263.00 for two or more Grade 9 to 12 students. **CARRIED**

## 16-082 Administrative Report

Santos / Ploszay

That the Administrative Report be approved. **CARRIED**

### Gardon Construction Ltd. Invoice No. SOARTS-COP#1

That Invoice No. SOARTS-COP#1 towards the Seven Oaks Performing Arts Centre project in the amount of \$90,326.25 be paid to Gardon Construction Ltd.

### Statutory Holdback on Certificate of Payment No. 1

That the 7.5% Statutory Holdback on Certificate of Payment No. 1 for the Seven Oaks Performing Art Centre project in the amount of \$6,975.00 be paid to SOSD/Gardon-468-SO-Arts.

### Parkwest Projects Ltd. Invoice No. ERR-COP#19

That Invoice No. ERR-COP#19 towards the École Rivière-Rouge project in the amount of \$72,887.67 be paid to Parkwest Projects Ltd.

### Statutory Holdback on Certificate of Payment No. 19

That the 7.5% Statutory Holdback on Certificate of Payment No. 19 for the École Rivière-Rouge project in the amount of \$5,628.39 be paid to SOSD/Parkwest Projects.

## **ADMINISTRATIVE REPORT**

### **Bockstael Construction Ltd. Invoice No. J003419**

That Invoice No. J003419 towards the Amber Trails School project in the amount of \$15,194.99 be paid to Bockstael Construction Limited.

### **KGS Group Consulting Engineers Invoice No. 77889**

That Invoice No. 77889 towards the Elwick Boiler Replacement project in the amount of \$9,746.55 be paid to KGS Group Consulting Engineers.

### **Gardon Construction Ltd. Invoice No. ELW-LIB-COP#1**

That Invoice No. ELW-LIB-COP#1 towards the Elwick Library/Commons project in the amount of \$64,617.87 be paid to Gardon Construction Ltd.

### **Statutory Holdback on Certificate of Payment No. 1**

That the 7.5% Statutory Holdback on Certificate of Payment No. 1 for the Elwick Library/Commons project in the amount of \$4,989.80 be paid to SOSD/Gardon-Elw.Lib/Com.-479.

### **St. Vital Plumbing & Heating Invoice No. 7903-COP#4**

That Invoice No. 7903-COP#4 towards the Leila North Boiler Replacement project in the amount of \$27,196.36 be paid to St. Vital Plumbing & Heating Co. Ltd.

### **Statutory Holdback on Certificate of Payment No. 4**

That the 7.5% Statutory Holdback on Certificate of Payment No. 4 for the Leila North Boiler Replacement project in the amount of \$1,951.43 be paid to SOSD/St. Vital Plumbing & Heating-471 LN.

### **Core Renewable Energy Inc. Invoice No. 34**

That Invoice No. 34 towards the West St. Paul Alternative Energy project in the amount of \$14,291.99 be paid to Core Renewable Energy Inc.

### **Prairie Architects Inc. Invoice No. 4962**

That Invoice No. 4962 towards the new Service Centre project in the amount of \$46,598.18 be paid to Prairie Architects Inc.

### **Janet Zorica, Croatian Pavilion Zagre**

That the Board direct administration to prepare a rental agreement for the Croatian Pavilion for use of West Kildonan Collegiate from August 6, 2017 to August

## ADMINISTRATIVE REPORT

12, 2017 for Folklorama 2017 (dates to be confirmed in early February).

## POLICY REVIEW COMMITTEE

### 16-083 Reporting a Child in Need of Protection Including Child Abuse

Ploszay/Jaworski

That revised Policy JGEB – Reporting a Child in Need of Protection Including Child abuse be approved for inclusion in the Policy Manual. **CARRIED**

## CONFERENCE REPORTS

Anne-Marie Dooner, Vice-Principal, Collège Garden City Collegiate. Learning Forward 2016 - Connecting Landscapes/Social Justice, December 3 to 7, 2016 - Vancouver, British Columbia.

7, 2016 - Vancouver, British Columbia.

Peter Obendoerfer, Principal, H.C. Avery School. Learning Forward 2016 - Connecting Landscapes/Social Justice, December 3 to 7, 2016 - Vancouver, British Columbia.

Lia Baffour-Awuah, Teacher, Collège Garden City Collegiate. Rendez-vous au Carrefour de l'immersion, October 21 to 22, 2016 - Niagara Falls, Ontario.

Jennie Ruhr, Teacher, Seven Oaks Met School. Big Bang 2015 Honouring the Past, August 4 to 7, 2015 - New Orleans, Louisiana.

Nancy Janelle, Principal, Seven Oaks Met School. Big Bang 2015 Honouring the Past, August 4 to 7, 2015 - New Orleans, Louisiana.

Shaena Oberick, Teacher, West Kildonan Collegiate. Closing the Gap - Assistive Technology, October 29 to 21, 2016 - Minneapolis, Minnesota.

## CORRESPONDECE

- Ken Cameron, President, Manitoba School Boards Association. Letter to the Honourable Ian Wishart regarding the continuing long-established government partnership with the Business Council of Manitoba in support of the Manitoba Aboriginal Education Awards.
- Canadian School Boards Association December 2016 Newsletter.
- Selkirk Journal - December 15, 2016. Article: *New site for Seven Oaks buses.*



## CORRESPONDENCE

- George Coupland, Manitoba School Boards Association, Director of Labour Relations. EI waiting period amendment.
- Jamie Kozak, Prairie Architects Inc. Seven Oaks Performing Arts Center Change Orders No. 1, 2 and 4.
- Trent Piazzoni, Number Ten Architectural Group. Garden City Collegiate Skill Build Change Order No. 32, 33, 35 and 36.
- Rick Dedi, Executive Director, Public Schools Finance Board. École Rivière-Rouge - New School Additional Support.
- Jamie Kozak, Prairie Architects Inc. Seven Oaks Performing Arts Center Change Order No. 4.
- Lindsay Oster, Prairie Architects Inc. Final Occupancy Permit for École Rivière-Rouge.
- Manitoba Education and Training. New Edition of *Copyright Matters*.
- Manitoba Education and Training. Release of *Grade 12 Canadian Law: Manitoba Curriculum Framework* (Grade 12 Social Studies option).
- Safe Schools Manitoba. Shared Leadership: The Pathway to Mental Health and Well-Being Conference, February 10, 2017.
- Dr. Mary Hall, Director, Safe Schools Manitoba. Tell Them From Me: Bullying and School Safety Survey.
- Manitoba Healthy Living and Seniors. Healthy Schools Grant.
- Kathlyn McNabb, Secretary-Treasurer, Rolling River School Division. Nomination of Trustee Ken Cameron for 2017-2019 MSBA President.
- Ken Cameron, President, Manitoba School Boards Association. Guidelines for Responding to Medical Emergencies Involving Suspected Use of Opioids.
- Manitoba School Boards Association e-bulletin January 11, 2017.
- Manitoba School Boards Association Webinar 2017. How Does Your Board Measure Up?
- Manitoba School Boards Association. CPI Update November 2016.
- Rick Dedi, Executive Director, Public Schools Finance Board. Maples Collegiate Roof Replacement - Phase 1 and 2 additional support.
- Residual Fee Calculation 2017-2018.

The meeting adjourned at 10:13 p.m.



Derek Dabee  
Chairperson



Wayne Shimizu  
Secretary-Treasurer